

## **Volunteer Gallery Assistant**

### **Beaconsfield**

*Beaconsfield, " – the south London gallery which has been curating cutting edge art since 1994..." (Guardian Guide) is a charity within the 'Voluntary Sector': a 'micro' arts organisation with a big agenda*

Beaconsfield is looking for volunteer Gallery Assistants to join our small committed team. Volunteering at Beaconsfield has proved to be a good opportunity to gain hands-on experience in a dynamic contemporary art organisation.

We are looking for people with a friendly, confident manner, commitment to time-keeping and a keen interest in contemporary art.

Duties include:

- being the first point of contact for all visitors
- opening exhibitions at the beginning of the day
- assisting the smooth running of the galleries
- carrying out audience monitoring tasks
- assisting with serving in the small café, Ragged Canteen, during busy periods.

A full introduction to tasks will be given and volunteers always work alongside other members of staff.

We ask for your commitment and enthusiasm 1-3 days a week for a minimum of three months. In return, we offer useful work experience, a reference (on request) and travel expenses.

Please apply by sending a CV and a brief cover letter to Gabriela at [info@beaconsfield.ltd.uk](mailto:info@beaconsfield.ltd.uk)

Beaconsfield is an independent, commissioning organisation. Set up by artists in 1994, it provides an important resource for the development and presentation of international contemporary art.

**Beaconsfield is an equal opportunities employer and welcomes applications from all sections of the community.**