

## **Volunteer Gallery Assistants: Beaconsfield Gallery Vauxhall**

This is a great opportunity to become part of a small friendly team and to gain experience in a contemporary art space. We are looking for volunteers to help invigilate BGV's exhibition programme <http://www.beaconsfield.ltd.uk>

A friendly and communicative manner is important as you will be the first point of contact for the public. Volunteer invigilators play a vital role in providing a warm welcome and introducing visitors to artworks.

Duties include assisting with the smooth running of the galleries, switching on artworks and helping with set up at the beginning of the day, carrying out audience monitoring tasks and supporting the Gallery Manager in marketing. A full introduction to tasks will be given and volunteers always work alongside other members of staff.

It is essential to come with some knowledge of contemporary art and the willingness to engage with BGV's programme. Volunteers are given an introduction to each project by the curators or artists.

The galleries are open Wednesday–Sunday, 11am – 5pm. Weekend and weekday volunteering shifts are available.

We ask you to sign up to regular shifts several weeks in advance but volunteering can be flexible to fit around other responsibilities. Gallery Assistants work on average 2-6 shifts a month. Although this position is voluntary, travel expenses within London (up to zone 6) can be covered for days worked. We are committed to providing experience without exploitation and some volunteers stay with us for years.

To apply, please email your CV and a brief covering letter including your availability to [admin@beaconsfield.ltd.uk](mailto:admin@beaconsfield.ltd.uk)

BGV is an independent commissioning organisation based in Vauxhall. Set up by artists in 1994 we provide an important resource for the development and presentation of international contemporary art.

**Beaconsfield is an equal opportunities employer and welcomes applicants from all sections of the community. We regret that at present not all parts of the venue are currently accessible to wheelchair users.**

Beaconsfield Gallery Vauxhall  
22 Newport Street  
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[www.beaconsfield.ltd.uk](http://www.beaconsfield.ltd.uk)